

City of Preston  
Regular City Council Meeting  
August 12, 2019

Mayor Richard Betts called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL Present: R. Peterson, A. Sullivan, P. Hoffman Absent: M. Petersen, T. Sieverding

PUBLIC FORUM: Marc Ruden from IIW, Nancy Kieffer from the Walking Path Committee

~~APPROVAL OF AGENDA: A motion to approve the agenda with the change of moving items #11 and #13 after item # 6, was made by P. Hoffman, seconded by A. Sullivan. Ayes 3, Nays 0. Motion carried.~~

UPDATE ON DRAINAGE REGARDING THE MARVIN SUBDIVISION: Marc Ruden from IIW informed the Council and Mayor that he asked his engineering group to go back and review and analyze the drainage of the "whole" area which includes the land that belongs to the Cahills and Marvin's. Ruden stated that this will be at no additional cost to the City of Preston for the services that IIW is providing. Ruden feels that these additional items that have come forward need to be covered under the previous contract. The previous plan that was presented by IIW will not work due to the new information provided regarding the drainage. Ruden stated that IIW will look at retention and diverting water not only on City property, but reviewing the surrounding Marvin and Cahill properties also. R. Petersen wondered about the tile that was placed. M. Ruden explained that the people that live in the subdivision placed a tile on the South side of their subdivision which would be something we would want to take into consideration and make sure that there is an easement and that the City connects into it. The Mayor pointed out to Ruden what he has witnessed when there is a hard (a lot) of rain and how the water drains. Ruden commented that it appears that the football field is working as a detention basin. P. Hoffman stated that she had a conversation with Chris Fee from the Easton Valley School and the dirt that is being dumped behind the subdivision is for no reason other than they needed a place to put the dirt. P. Hoffman asked Fee what the future plans are for that area. Fee stated that it would potentially be a practice area. Fee also told P. Hoffman that the school would like to help out anyway they can since they want the area to be good for the residents and the school. R. Petersen wondered what the detention/retention is going to be. Ruden explained that further up in the Marvin property there could be a detention/retention area that would slowly let the water seep away and not run down so quickly. This would reduce the amount of water rushing down. If it was decided to have a retention area on the East side of the subdivision there would be a loss of lots. Could also put a trench to divert the water. Much discussion regarding the ditches that are around the property and culverts. P. Hoffman stated that Weinschenk and herself spoke with Soil Conservation regarding grants available for water drainage/retention for the Marvin's and Cahills. P. Hoffman stated that there are grants available but the property owner needs to speak with them. It was suggested by P. Hoffman and R. Petersen that Ruden drive by the school on his way out of town. Ruden stated that he was going to do that. The Mayor stated that the existing ditches have standing water in them, even though it is at the peak of dryness. Ruden stated that he doesn't know why there would be water there and where it is to drain to. R. Petersen stated there is no slope. Ruden said there needs to be a half of a foot of fall per 100 feet (1 percent). Ruden also stated that the culverts/ditches may need to be cleaned out.

M. Ruden updated the Mayor and Council that he met with Mike and Ben and looked at the aeration on the 4<sup>th</sup> cell. Ruden feels with the work that is being done will take care of the issue and Ruden is not recommending the additional aeration. We will be using the existing blowers they will just need to be updated and only one additional blower will need to be added. Ruden reviewed the time line and stated that everything is on schedule. Ruden stated he will present information at the September 9<sup>th</sup> Council Meeting.

Ruden wondered about the results of Radium on well #2. Weinschenk stated that we are levels are within the requirements and the new permit received only has Preston testing for Radium once every three years. Ruden stated that there is an forgivable loan through the SRF program which is a loan program that offers forgiveable loan funds that threaten the health and well-being.

LIGHTS AT WESTSIDE PARK: The Mayor stated that he had this put on the agenda since the lights at Westside Park was to be reviewed after 6 months. Six months has passed and Weinschenk provided the cost per year for the lights as \$435



per year. The Mayor has been to different trainings and webinars. One of the webinars was discussing how City Council's make decisions. The main point of the webinar is that when Councils are making decisions, they should be looking at who is going to benefit and how they are going to benefit. N. Kieffer wondered if the Mayor wanted her to give her opinion. The Mayor requested the Council speak first. P. Hoffman stated that there is an investment of \$250,000.00 in landscaping and that having the lights on is easier to monitor with the lights on. Also, the message that it sends. Only had one citizen state that the lights should be off. Once citizens know how much the cost is, they feel the lights should stay on. A. Sullivan stated that the lights should be left on. There are people that work different shifts that walk after dark. The walking path is a great place for people that want to walk at night. It is safe and well-lit unlike some of the residential streets in town. There are dark areas. A. Sullivan feels it benefits a lot of people keeping them on. The Mayor asked S. Heiar regarding safety. S. Heiar stated it does help law enforcement to see people, but it does not deter vandalism. S. Heiar wished that they could be dimmed or turned off to every other one. R. Petersen stated it was bad planning. N. Kieffer stated that there was planning and research done for the lighting. S. Heiar suggested having a camera pointed at the park so the police can monitor if there is an issue. This would make the park potentially safer. R. Petersen stated that he sees people walking as early as 4 am. N. Kieffer stated that yes people are walking at all times and that people drive into town to walk on the path. N. Kieffer stated that it would be a shame not to use the lights since they were put in to use. R. Petersen stated that he has had four households have come up to him and complain about the lights being on all night and shining into their house. The Mayor stated he is concerned that by leaving the lights on people think they are safe since the lights are on. A. Sullivan stated that people will walk in other lighted residential areas. The Mayor can see both sides and there was much discussion as to whether or not to keep the lights on all night or to shut them off at 11 pm or midnight. P. Hoffman stated there is a household along the path that is happy that the lights are on for safety purposes. A. Sullivan stated that when you buy your property you do not buy the space around your house. There are ways to deter the light. At the end of the discussion it was decided to leave the lights as is. This would be discussed again during codification.

WALKING PATH UPDATE: N. Kieffer updated Mayor and Council. Great progress has been made. They are working on finishing plaques and plants. The shades are up in the pavilion. The west side is done, we may want to look at the north side may need screens in the future. The park committee/volunteers have taken care of the park and have not put an extra burden on the city employees. Everything that has been done has been to keep the maintenance low and the park better for the people. The quote for these screens is \$250.00. The City has invested only \$10,000.00 in total toward the walking path project. The donations and support of the community and others has been overwhelming. The Mayor stated the return on the City's investment has been well worth it.

APPROVAL OF CONSENT AGENDA: A motion was made by P. Hoffman to approve the consent agenda as presented. Seconded by R. Petersen. Ayes 3, Nays 0. Motion carried.

Payee	Description	Amount
HACH COMPANY	DPD FREE & TOT CHLORINE	149.25
IIW ENGINEERS & SURVEYORS	STORM SEWER RELOCATE-SURVEY	8,600.00
IIW ENGINEERS & SURVEYORS	WWTF PRELIMINARY DESIGN - B.	11,897.25
J & R SUPPLY INC.	.5 X 22 KENT SEAL	299.85
JACKSON COUNTY AREA TOURISM ASSOCIATION	MEMBERSHIP 2019-2020	50
MARVIN, DUANE & SALLY	PRINCIPAL PAYMENT-MARVIN LAND	12,250.00
MARVIN, DUANE & SALLY	INTEREST PAYMENT-MARVIN LAND	2,058.00
QUILL CORPORATION	QUILLPLS SUBSCRIP RENEWA-BLUE	69.99
QUILL CORPORATION	CALANDAR/PLANNER	39.94
RUD-CHAIN INC.	STUDED CHAIN ADAPTER PLATE SYST	3,734.30
TRENKAMP ELECTRIC	LABOR/MATERIAL TONY LANT SERVICE	355.46
WEINSCHENK, TERESA	MILEAGE-TIF TRAINING 280 MI.	162.4
WELLMARK BLUE CROSS & BLUE SHIELD	JULY HEALTH INSURANCE	12,074.36
IOWA WORKFORCE DEVELOPMENT	INSTALLMENT 1 19-20	0
IOWA MUN WORKERS COMP.	INSTALL 1ST PAYMENT, WORK COMP	807

MADISON NATIONAL LIFE INS CO INC	LIFE INS. JUNE 2019	339.35
EASTON VALLEY BOOSTER CLUB	BANNER/PROGRAM SPONSORSHIP	160
SOPHICITY	ITnBox SUPPORT	500
SECRETARY OF STATE	NOTARY/STEPHEN	30
SECRETARY OF STATE	NOTARY/SCOTT	30
1ST AYD CORP.	TOWELS/CLEANING SUPPLIES	323.11
ALLIANT ENERGY	ADMIN FEE - AUGUST	1,000.00
ALTORFER INC	GENERATOR BALANCE DUE	41,108.00
BADRICK'S SERVICE & SALES	TIRE REPAIR - BIG MOWER	64.89
BILL YADDOF	BATTERY/CORE CHARGE REIMBURSEMENT	273.71
BORDER STATES INDUSTRIES INC.	BOX WRENCH	108
BURKEN UNDERGROUND LLC	BORED ELEC CONDUIT - DEVER BLDG	7,345.35
CARDMEMBER SERVICE	LIBRARY BOOKS/DVDS/SUPPLIES	233.69
CARDMEMBER SERVICE	MISC SUPPLIES	342.44
CRESCENT ELECTRIC SUPPLY	PVC CONDUIT	21.61
CULLIGAN OF CLINTON	5 GAL WATER/POLICE	60.94
DETERMANN ASPHALT PAVING LLC	COLD MIX	181.7
DIAMOND VOGEL PAINTS	YELLOW TRAFFIC PAINT	96
ECIA	KEEP IOWA BEAUTIFUL GRANT MATCH	1,500.00
ERNST, RAY	CLOTHING ALLOW-WORK SHOES	96.29
FARRELL INC	20# GRASS SEED	65.64
FLETCHER-REINHARDT CO.	ARESTER-DISTRIBUTION,X-ARMSBRKT	339.46
GANZER, SHERYL	MILEAGE IPERS TRAINING PEOSTA	287.68
GATEWAY SUPPLY LTD.	COPY PAPER	48.59
GIBSON, MARY	MILEAGE TO ECIA	58
HAWKINS INC	1 AZONE	558
IIW ENGINEERS & SURVEYORS	CONSTRUCTON STAKING-STORM SEWER	
ILLOWA	RELOCATE	20,186.85
IOWA ASSOC. OF MUN. UTIL.	TENNIS COURT REPAIR/PAINT	12,680.00
IOWA DEPARTMENT OF NATURAL RESOURCES	SUMMER 2019 ENERGIZER	191
IOWA MUN WORKERS COMP.	ANNUAL NPDES PERMIT FEE	210
IOWA ONE CALL	INSTALMENT 2-WORK COMP PREM	807
J.J. SCHECKEL	EMAIL CHARGES	54
JOHN DEERE FINANCIAL	55 GAL OIL/DRUM DEPOSIT	492.17
JOHN L. FRANKS	HYTRAN/BACKHOE	325.19
KILBURG EQUIPMENT	TAR SEAL	12.99
KOONS GAS MEASUREMENT	PART FOR TIPPER ON GARBAGE TRUCK	712.23
OLY'S GARAGE	30 GAS AMERICAN METERS	2,946.60
PRAXAIR DISTRIBUTION INC.	ICE / TIRE REPAIR	45.34
PRESTON MEATS & GROCERY	CYLINDER RENTAL	65.25
PRESTON MUNICIPAL UTIL.	DRAIN OPENER/DISTILLED WATER	11.9
PRESTON READY MIX CORP.	JULY UTILITIES	7,103.38
PRESTON TELEPHONE COMPANY	CONCRETE FOR SHED	960.13
PRESTON TIMES	JULY PHONE	650.72
QUILL CORPORATION	JULY CLAIMS	860.02
RIVER VALLEY ENERGY	QUILLPLS SUBSCRIP RENEWA-BLUE	69.99
S.J. SMITH WELDING SUPPLY	GASOHOL, 943.4 @ 2.346	2,213.22
SEESER STORAGE INC	CARBON DIOXIDE 20 LBS - FD,50LBS	72.37
	CRANE SERVICE-TRANSFORMER-EV SCHOOL	380



SEITHER & CHERRY	TRUCKING TO MOVE NEW GENERATOR	1,145.50
SHERMCO INDUSTRIES	ENGINEERING SUPPORT-POWER OUTAGE	2,097.25
STATE HYGENIC LABORATORY AR	WATER FEES	26
THAYER, STEPHEN	GAS/HEADLIGHT REIMBURSEMENT	25.99
UNIFORM DEN INC	SEW ON EMBLEM	159.9
UNITED STATES CELLULAR	POLCE/FIREDEPT CELL PHONE	326.27
UNITED STATES CELLULAR	FIRE CELL PHONE	27.79
UNITED STATES CELLULAR	POLICE CELL PHONE	105.6
	2019 PARADIGM PUBLIC AWARENESS	
UTILITY SAFETY & DESIGN IN	MAILING	617.16
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL TIPPING FEES	2,574.95
WESTSIDE AUTO REPAIR	OIL CHG/BRAKE PADS/ROTORS-THAYER	882.87
WPPI	EFFICIENT STREET LIGHTING	377.64
ZARNOTH BRUSH WORKS INC.	TYMCO DISPOSABLE GUTTER BROOM	99.95
MAQUOKETA STATE BANK	MSB SERVICE CHG	0
MAQUOKETA STATE BANK	MSB SERVICE CHG	40.77
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	44.1
IOWA WORKFORCE DEVELOPMENT	2ND QTR UNEMPLOYMENT	125.32
TREASURER/SALES & USE TAX	SALES & OPTION TAX	6,472.00
TREASURER/SALES & USE TAX	WATER EXCISE TAX	1,236.00
Grand Totals:		175,155.66
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Grand Totals:	176,851.20	176,851.20

JAIL BOND ISSUE: S. Heiar stated that as we know by now the jail bond issue failed. Heiar does not know how long the existing jail will stay open. If it closes, this will cause additional costs to Preston and Heiar does not know how this is going to affect the coverage for Miles and Spragueville. Cedar County is the closest jail however if they are full, we would need to find another jail to house the inmate. S. Heiar has reached out to other counties, League of City and the Iowa Attorney General in regards to this issue. There are going to be additional costs with this. We will also need to look into safety issues. The Jail Committee will meet this week and the Jail Inspector will be here within 3 weeks. We will need to see what they have to say. S. Heiar stated if the jail closes, he may need to come back to the City and request more money in his budget. It is a gray area right now we will have to wait and see what happens.

28E CONTRACTS WITH MILES AND SPRAGUEVILLE: It was decided to wait and see what happens with the Jackson County Jail before negotiating the 28E agreements. S. Heiar attended Miles City Council Meeting and spoke with them about the 28E agreement being on hold until Preston knows what is going to happen with the Jackson County Jail. S. Heiar will attend the Spragueville City Council Meeting and inform them that the 28E Agreement is on hold until we know more about the jail. Costs will stay as is for the time being.

10. COMMUNITY CATALYST BUILDING REMEDIATION GRANT: Weinschenk informed the Mayor and Council that we have received one application for the Catalyst Grant with the potential of three more. Nic and I would like to submit a pre-application even though at this point we are unsure of which building. P. Hoffman stated that we will be meeting on Thursday to discuss an application for the Upper Story and Façade downtown incentives. A motion was made by P. Hoffman to submit a pre-application for the Community Catalyst Building Remediation Grant. A. Sullivan seconded the motion. Ayes 3, Nays 0. Motion carried.

FILE AND RECEIVE GAS REPORT: P. Hoffman made a motion to file and receive the gas report as presented. A. Sullivan seconded the motion. Ayes 3, Nays 0. Motion carried.

FILE AND RECEIVE THE ELECTRIC REPORT: P. Hoffman made a motion to file and receive the electric report as presented. R. Petersen seconded the motion. Ayes 3, Nays 0. Motion carried.



ELECTRIC PLANT UPDATE: Weinschenk stated that an inspection by Fairbanks Morse has resulted in the unit being off line since July 31, 2019. There were issues detected with the governor and the blower on No. 4. The blower has been sent out and WPPI has been notified. R. Petersen stated that Shermco did the last inspection and notated that the blower should be looked at again after running 100 hours. Fairbanks Morse who conducted this inspection advised not running the unit and either buying new or having it rebuilt. They stated, "run it at your own risk." It was decided to keep the unit off line and get the blower rebuilt and any other issues fixed. The quote is for \$48,600.00 total. WPPI stated that everything has been done according to the contract. We have to have this unit back up and running within 30 days or it will affect our payment from WPPI. Fairbanks Morse has stated that we should be able to meet that time line. The radiator for the CAT will need to be installed on the Southwest side of the electric old clerks office. It cannot go behind/beside the building towards the North since there are utility lines back there. Mayor stated that we need to be sure to have façade of somekind that ties in with the downtown since this necessary equipment will be unattractive for the downtown.

RECEIVE AND FILE WATER/SEWER REPORT: A. Sullivan made a motion to file and receive the water/sewer reports as presented. P. Hoffman seconded the motion. Ayes 3, Nays 0. Motion carried.

RECEIVE AND FILE THE SANITATION & RECYCLING REPORT: R. Petersen made a motion to file and receive the sanitation and recycling report as received. A. Sullivan seconded the motion. Ayes 3, Nays 0. Motion carried.

CONSIDER APPROVAL OF PURCHAING A DUMP TRUCK BODY: Weinschenk stated that the current dump truck chassis is in good operating condition per the employees. We looked into purchasing a new dump truck and the price was \$30,000.00 more than just replacing the dump box. The quote for the new dump box is \$19,845.00. Henderson out of Manchester gave us the quote. Weinschenk contacted Khan however they never submitted a quote. We have \$18,000.00 in the budget and the remainder if needed can come out of Road Use Tax. P. Hoffman made a motion to purchase the dump box per the quote. Seconded by R. Petersen. Ayes 3, Nays 0. Motion carried.

REQUIREMENT FOR EMPLOYEE CLOTHING: Weinschenk informed Mayor and Council that this item was requested to be put on the agenda from a prior meeting. Weinschenk stated that she could not find where it stated what the requirement is. Currently employees are given \$300.00 annually to purchase clothing. Currently they have blue or high visibility colored t-shirts with the City of Preston and their name embroidered on them. P. Hoffman wondered why their name and the city should be embroidered on them. A. Sullivan stated when they go to a citizen's house the citizen knows that they are a city employee. Weinschenk stated that the employees are concerned the shirts get dirty and are hard to keep clean. The dark color is easier to keep clean. Council stated that when the employees are working in the streets, they need to be wearing their high visibility vests. Further discussion on possible official identification badges to be used when residents need to have the city employee identify themselves when working outside or inside the home. This needs to be in the employee handbook.

LIBRARY EXCESS BUDGET FOR FY19 BE TRANSFERRED TO FY20 BUDGET: The amount that the library has to carry over is \$5832.73. Most of this is revenue through donations that the library received above and beyond what they had budgeted. P. Hoffman stated she feels bad that the Fire Department has not been given their money in the past. They got a bad deal. The Mayor expressed that the library is saving the excess for building maintenance/equipment and if the Council does not approve the City would need to take responsibility for the facility. P. Hoffman stated that the carryover needs to go to a trust fund not just to a line item to spend on anything they want. The library in a letter stated that they just wanted to have the money to carryover. The Mayor requested that the item be tabled to allow time to inform the library they need to make a request to have the money put into the trust fund instead to be used for future needed maintenance/equipment. P. Hoffman made a motion to consider approving the money that was over budget be carried over from FY19 to FY20. The motion died for lack of a second. P. Hoffman is requesting that the library explain what the money in the trust fund is used for. The Mayor tabled the issue.

OTHER: P. Hoffman stated that she is concerned we did not approve anything with the contracts for Miles and Spragueville. S. Heiar commented that until we know more about the jail we should wait. It was agreed to wait until we know more.

Mayor Richard Betts requested a motion to adjourn. Motion made by P. Hoffman, seconded by A. Sullivan. Ayes 3, Nays 0. Meeting adjourned at 8:32 p.m.



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Richard Betts, Mayor

ATTEST:



Teresa Weinschenk, City Administrator/Clerk